

Volunteer & Service Day Certification

Please fill out this form when completing volunteer or service day hours with another organization/event outside of mandatory PALA Service Days. Allies must clear the volunteer position or event with their Program Manager prior to completing hours.

Ally Name:	Program Yea	ar:				
Organization/ Event Name:						
Volunteer Site Supervisor Certification on the <u>attached timesheet(s)</u> .	t certify to the best of my knowledge the Ally provided servi	ice to our organization or project as recorded				
	(Signature)	(Date)				
	(Typed or Printed Name)	(Title or Position)				
service.	ned the service hours listed, and that the attached timesheet (Signature)	ts are an accurate representation of my (Date)				
	(Signature) (Typed or Printed Name)	(Date)				
Public Allies Program Manager/Director described and in the duration identified	o <mark>r Certification:</mark> I certify to the best of my knowledge that the on the attached timesheets. (Signature)	e volunteer's time was spent in the manner (Date)				
	(Typed or Printed Name)	(Title or Position)				



Volunteer & Service Day Time Log

Date	Service Duties performed	Service Hours - Non-Fundraising	Service Hours - Fundraising	Total Hours
Totals				

Instructions:

Date

Enter volunteer or event date.

Service Hours (Non Fundraising)

Enter the time spent by the Ally performing service for organization/project. Exclude service hours spent performing fundraising-related activities.

Service Hours (Fundraising)

Enter the time spent by the Ally performing fundraising-related service activities for organization/project. Remember, Allies cannot have more than 170 hours/year spent on Fundraising.

Totals

Please enter the totals for each row and column.